**Activation of Emergency Medical Services**

1. Call 911. You must provide:
   1. Your name
   2. Location of injured athlete
      * ETHS is located at 1600 Dodge Avenue, Evanston IL 60201
      * Instruct EMS to enter the rear parking lot via Church Street and turn right into the small west parking lot. They may drive onto the gravel path between the softball fields and track, located at the southwest corner of the lot, in order to access the north side of the track.
      * For direct access to the bleachers or south end of the track, EMS should turn left into the large west parking lot that borders the track. The entry gate is located just to the left of the bleachers.
   3. Number of individuals injured
   4. Condition of athlete(s)
      * Conscious or unconscious?
      * Is he/she breathing
      * Has severe bleeding?
      * In shock?
   5. First aid treatment provided
      * Splinting?
      * Wound care?
      * CPR/AED?
   6. Any other information requested by the dispatcher
2. You MUST call the Safety Department. Please provide:
   1. Your name
   2. Location of injured athlete
   3. Number of individuals injured
   4. Notify them that you have called EMS to the scene

**Sample EMS Call**

My name is (your name) and I am calling from the outdoor track and field at ETHS. We have (number of individuals injured) athlete(s) who need immediate medical attention. The athlete is (condition of athlete) . Our athletic trainers are on the scene and have provided (first aid care) . Please enter the rear parking lot via Church Street and turn left into the *small* west parking lot that borders the softball field. A gravel path provides direct access to the track and is located in the southwest corner of the lot.

**What is my role?**

**Coaches**

* Be prepared to assist with CPR, AED administration, or other life saving techniques
* Keep players a safe distance away from the injured athlete
* Call athlete’s emergency contact, bring parent to track if he/she is in the stands

**Athletic Director**

* If present, assist coaching staff

**Athletic Trainers**

* Attend to injured athlete
* Designate person to call 911
* Designate athletic training student to alert safety

**Team Physician**

* If present, attend to injured athlete

**Athletic Training Students**

* Assist ATCs by bringing equipment to the field
* Alert Safety upon request
* Assist Safety personnel in directing EMS to injury site

**Safety**

* Maintain crowd control to allow for quick and easy entrance of EMS personnel
* Meet EMS personnel and direct them to venue/injury site
* Obtain a written report for records; a copy must be provided to the athletic trainers when complete

**Emergency Resources**

Chris Attaway, ATC

Athletic Trainer

Office: 847-424-7358

Cell: 405-314-4831

Lucy Walsh, ATC

Athletic Trainer

Office: 847-424-7373

Cell: 773-480-0194

Chris Livatino

Athletic Director

Office: 847-424-7380

Cell: 847-417-7651

Mike Burzawa

Assistant Athletic Director

Office: 847-424-7390

Cell: 630-675-8302

Dr. Andrew Hunt

Team Physician

Office: 847-724-4384

Cell: 847-323-5546

Safety Department

847-424-7500

Illinois Bone and Joint Urgent Care Clinic

2350 Ravine Way, Suite 600

Glenview, IL 60025

847-832-6006

North Shore University Health Systems

Evanston Hospital

2650 Ridge Ave

Evanston, IL 60201

847-570-2000